



NOTICE OF  
MEMPHIS CONVENTION CENTER COMMISSION  
REGULAR COMMISSION MEETING  
Wednesday, January 26th, 2022 – 3:00 PM Central Daylight Time  
255 North Main Street, Memphis, TN 38103

This Notice of Meeting contains instructions on how members of the public may provide written comments concerning any agenda item or any other matter prior to the meeting.

**A G E N D A**

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|---|----------------------------|
| I. Opening Remarks and Approval of the Commission         | Chairman Calvin Anderson   |
| a. Meeting Minutes from December 15 <sup>th</sup> , 2021* |                            |
| b. Welcome to Commissioner Michalyn.Easter-Thomas         |                            |
| II. New Technology Review                                 | Andre Wright               |
| III. Quarterly Financial Review                           | Commissioner Lee Jackson   |
| a. FY21 Annual Audit*                                     | Banks, Finley, White & Co. |
| b. Quarterly Operations Revenue and Expense Report        | Chuck Jabbour              |
| i. Cash Flow  |                            |
| ii. Budget Highlights/Lowlights                           |                            |
| iii. Key Performance Indicators                           |                            |
| iv. Trends  |                            |
| c. Capital Expenditures                                   |                            |
| i. Dance Floor*   |                            |
| d. Reserve Account  |                            |
| e. Food & Beverage Escrow                                 |                            |
| f. City of Memphis COVID Relief Funds                     |                            |
| IV. Report from Memphis Tourism                           | Kevin Kane                 |
| a. Communications Update                                  | Regena Bearden/Kevin Kern  |
| b. Sales Prospecting                                      | Malvin Gipson              |

V. Report from the RCC General Manager and Directors	Dean Dennis, <u>et al.</u>
a. Miscellaneous	Dean Dennis
b. Construction	Dean Dennis
c. Dashboard / Closed Sales	Nicole Seltzer
d. Events	LeeAnn Shewbart
e. Report to Commission re Permanent Art Signage	Commissioner Midgely
VI. Comments from the Commissioners	Chairman Calvin Anderson
VII. Adjournment	Chairman Calvin Anderson

\*denotes voting item

For any questions regarding this agenda or meeting, please submit e-mail to: [info@memphisrcc.com](mailto:info@memphisrcc.com)